

# Aptis ESOL

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## Privacy notice

The British Council is Controller of the personal information that you provided on the Aptis ESOL Registration Centre online registration form in connection with processing your application for becoming an Aptis ESOL Registration Centre and communicating with you to deliver the services and benefits you are entitled to. This means that the British Council is responsible for determining how your information is collected and used. The legal basis for processing your personal information for this purpose is acceptance of the [Terms and Conditions](#).

For these purposes, British Council will share your personal information with following organisations that are acting as Processors:

- Campaign Monitor, for registrations and newsletters: [www.campaignmonitor.com/policies/#privacy-policy](http://www.campaignmonitor.com/policies/#privacy-policy)
- British Council corporate accounts for Microsoft O365 Products used for communication and records storage: [privacy.microsoft.com/en-us/privacystatement](http://privacy.microsoft.com/en-us/privacystatement)
- SurveyMonkey for Registration Centre application form: [Privacy Notice | SurveyMonkey](#)

In order to achieve the necessary purposes outlined above, your personal information will be securely transferred and stored in the following locations: USA (Campaign Monitor Data Centre), EU (Microsoft Data Centre), UK, SurveyMonkey (US Data Centre).

The British Council will keep your personal information while you are an active member of the programme and for two years after you notify the British Council that you wish to cease to be a member.

The British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards.

You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.

For further detailed information about your rights, how to raise complain and how we process personal information, please refer to the Privacy Policy at our website, [www.britishcouncil.org/privacy](http://www.britishcouncil.org/privacy) or contact British Council office at [aptisglobal@britishcouncil.org](mailto:aptisglobal@britishcouncil.org).