

Organisation name	CES Worthing
Inspection date	24–26 April 2023

<b>Section standards</b>	
<b>Management</b> The management of the provision operates to the benefit of the students, and in accordance with the provider’s stated goals, values, and publicity.	Met
<b>Premises and resources</b> The premises provide students and staff with a comfortable and professional environment for work and relaxation. A range of learning resources is available, appropriate to the age and needs of the students. Guidance on the use of these resources is provided for staff and students where needed.	Met
<b>Teaching and learning</b> The academic staff team has a professional profile (qualifications, experience and continuing professional development) appropriate to the context. Teachers receive sufficient guidance to ensure that they support students effectively in their learning. Courses are structured and managed to provide the maximum possible benefit to students. The teaching observed meets the requirements of the Scheme.	Met
<b>Welfare and student services</b> The provision meets the needs of the students for security, pastoral care, information and leisure activities. Students benefit from well-managed student services, including, where offered, out-of-class activities and suitable accommodation.	Met
<b>Safeguarding under 18s</b> There is appropriate provision for the safeguarding of students under the age of 18 within the organisation and in any leisure activities or accommodation provided.	Met

<b>Recommendation</b>
We recommend continued accreditation.

**Summary statement**

The British Council inspected and accredited CES Worthing in April 2023. The Accreditation Scheme assesses the standards of management, resources and premises, teaching, welfare, and safeguarding under 18s and accredits organisations which meet the overall standard in each area inspected (see [www.britishcouncil.org/education/accreditation](http://www.britishcouncil.org/education/accreditation) for details).

This was a compliance-only inspection during which the inspectors focused only on whether inspection criteria were met or not met. Inspectors did not evaluate the extent to which requirements were exceeded and no strengths were awarded. No new summary statement has been issued; please refer to the last inspection report for any areas of strength previously awarded.

Overall, the inspection report stated that the organisation met the standards of the Scheme.

## Introduction

Centre of English Studies (CES) runs five accredited schools in the UK: Worthing, London (Wimbledon), Oxford, Edinburgh, and Leeds.

CES Worthing (CESW) was last inspected in 2018, since which time, the school has completely changed its senior management and administration team. From its premises near the centre of Worthing, the school offers year-round general English and examinations courses for adults and young learners (16+), and for closed groups of juniors and adults. For eight weeks in the summer, courses for young learners (12 to 17 year-olds) are offered at Worthing College.

This compliance-only inspection, part of which was conducted remotely, took the equivalent of two days over three days. Meetings were held with the UK director, the principal, the director of studies (DoS), the accommodation, welfare and safeguarding manager, the social programme co-ordinator, the registrar and the assistant registrar. Focus group meetings were held with young learner group and adult students, teachers, activity leaders and group leaders. All teachers timetabled to teach at the time of the on-site part of the inspection were observed. One inspector inspected remotely two homestays and visited in person a residence used by students.

## Address of main site/head office

12 Stoke Abbott Road, Worthing, West Sussex BN11 1HE

## Description of sites visited/observed

The year-round centre is located in a quiet residential area near the centre of Worthing. It occupies three adjacent, inter-connected three-storey Victorian houses. On the ground floor there is a reception area and office space for the registration staff, and a separate office for the accommodation staff. There are offices for the principal, finance team, DoS and the social programme co-ordinator. The student common room opens onto a courtyard area with café. There are 13 classrooms which vary in size, a self-access centre, a computer room, two staffrooms, which also house the learning resources, and a staff kitchen. There are gardens with benches at the front and side of the building.

*Worthing College, 1 Sanditon Way, Worthing, West Sussex BN14 9FD*

The junior summer courses are held at Worthing College, a sixth form college. CES has an allocation of up to 40 classrooms. In addition, one large room for the teachers, DoS, ADoS and academic resources, and another large room for the centre manager and the activities staff are used. Recreational facilities include a large cafeteria, a tuck shop, the student union, a multi-use sports field, tennis courts and a theatre.

Course profile	Year round		Vacation only	
	Run	Seen	Run	Seen
General ELT for adults (18+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for adults (18+) and young people (16+)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for juniors (under 18)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
English for academic purposes (excludes IELTS preparation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English for specific purposes (includes English for Executives)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teacher development (excludes award-bearing courses)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ESOL skills for life/for citizenship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Comments

Throughout the year, CESW offers general English and examination preparation courses for adults and young learners (16+), and for closed groups of juniors and adults. The school also offers one-to-one lessons to a small number of students. For eight weeks in the summer, courses for young learners (12 to 17 year-olds) are offered at Worthing College.

## Management profile

The principal line manages and is assisted by the DoS, the accommodation, welfare and safeguarding manager, the social programme co-ordinator, and the registrar. In the summer one of the year-round teachers is responsible for the academic management at the junior courses centre in Worthing College.

## Accommodation profile

Throughout the year most students stay in homestay accommodation arranged by the school. The school also uses a bed-and-breakfast hotel within walking distance which offers en-suite accommodation. A few students or their families arrange their own accommodation. In the summer, the provider uses a residence in Brighton to accommodate students on the junior programme.

## Summary of inspection findings

### Management

The provision meets the section standard. The school is well managed and operates to the benefit of the staff and students, and in accordance with the provider's stated goals, values, and publicity.

### Premises and resources

The provision meets the section standard. The premises largely provide students and staff with a comfortable and professional environment for work and relaxation. A range of learning resources is available, appropriate to the age and needs of the different students. Guidance on the use of these resources is provided for staff and students where needed.

### Teaching and learning

The provision meets the section standard. The academic staff team largely has a professional profile (qualifications, experience and continuing professional development) appropriate to the context. Teachers receive good guidance to ensure that they support students effectively in their learning. Courses are appropriately structured and managed to provide benefit to students. The teaching observed met the requirements of the Scheme. There is insufficient attention paid to learning and study strategies on courses.

### Welfare and student services

The provision meets the section standard. The needs of students for security, safety and information are met. The homestay and residential accommodation provided is suitable for the ages and backgrounds of the students, and appropriate systems are managed effectively by the accommodation and welfare manager and her assistant. A range of social and cultural events and activities is available, and matched to individual students' interests and group requirements.

### Safeguarding under 18s

The provision meets the section standard. There is appropriate provision for the safeguarding of students under the age of 18 within the school, and in the leisure activities and accommodation provided. A comprehensive safeguarding policy is made known to all staff and homestay hosts, and appropriate training is provided. Students, group leaders and parents are also made aware of the policy. Students are supervised and cared for effectively.

### Declaration of legal and regulatory compliance

The items sampled were satisfactory.

## Evidence

### Management

Strategic and quality management	Met
M1 There is a clear statement describing the goals and values of the organisation, which is made known to all staff.	Met
M2 The management has clear objectives for the future of the organisation and has realistic plans to achieve them.	Met
M3 There is a documented and clearly understood structure for the ELT operation. There are sufficient staff to manage and deliver the provision, and to ensure continuity at all times.	Met
M4 There are effective channels of communication between all involved in the ELT operation, and between the ELT operation and any wider organisation of which it is a part.	Met

M5 The provider regularly obtains and records feedback from students on all the services offered. Feedback is circulated to relevant staff and appropriate action is taken and recorded.	Met
M6 The provider regularly seeks and records feedback from all staff on the services offered. Appropriate action is taken and recorded.	Met
M7 The provider reviews systems, processes and practices with a view to continuing improvement. Appropriate action is taken and recorded in an annual self-evaluation.	Met
<b>Comments</b>	
There are clear statements of the organisation's mission and values, supported by a company-wide strategic plan. The organisational structure is clear; communication works well both informally and formally through regular minuted meetings. Feedback is obtained from both students and staff and acted upon whenever possible. Policies are continuously reviewed at the school and company level.	
<b>Staff management and development</b>	
M8 The provider implements appropriate human resources policies, which are made known to staff.	Met
M9 The provider specifies the duties of all staff working with ELT students, and regularly reviews these.	Met
M10 There are effective procedures for the recruitment and selection of all staff.	Met
M11 There are effective induction procedures for all staff.	Met
M12 There are effective procedures for monitoring and appraising all staff, and for handling unsatisfactory performance or conduct. These procedures are made known to all staff.	Met
M13 There are effective procedures to ensure the continuing professional development of all staff to meet the needs of the individual, the students and the organisation.	Met
<b>Comments</b>	
Effective recruitment, induction and appraisal procedures are in place for both administrative and teaching staff. Continuing professional development (CPD) opportunities have been provided to all staff, particularly in the case of teachers.	
<b>Student administration</b>	
M14 Staff are helpful and courteous to students and their representatives, and provide satisfactory levels of customer service.	Met
M15 Students or their representatives receive sufficient information and advice on their course choices before arrival and during their stay.	Met
M16 Staff carry out enrolment, cancellation and refund procedures efficiently, fairly, and with appropriate sensitivity.	Met
M17 There are effective systems in place to maintain accurate and up-to-date records of student enrolment, payment and course details. These records are accessible at all times to authorised staff.	Met
M18 There are effective systems to maintain up-to-date and accessible records of local contact details for students, and their designated emergency contacts.	Met
M19 There is a clear and effective policy on student attendance and punctuality that is known to all staff and students and is applied consistently.	Met
M20 All staff and students are made aware of conditions and procedures under which a student may be asked to leave the course.	Met
M21 All students and, where appropriate, group leaders and parents/legal guardians, receive information in writing about how to make a complaint.	Met
<b>Comments</b>	
All staff are helpful and friendly. Students and their representatives receive useful and timely advice about courses. There are good systems in place to maintain up-to-date records about students and their emergency contact details. Attendance policies are clear and made known to students.	
<b>Publicity</b>	
	Met

M22 All publicity and information is accurate, and gives rise to realistic expectations about the premises, location, and the extent and availability of the services and resources.	Met
M23 All publicity and information about the provider and the services it offers is in clear, accurate and accessible English.	Met
M24 Publicity gives clear, accurate and easy-to-find information on the courses.	Met
M25 Publicity includes clear, accurate and easy-to-find information on costs.	Not met
M26 Publicity or other information made available before enrolment gives an accurate description of the level of care and support given to any students under 18.	Met
M27 Publicity gives an accurate description of any accommodation offered.	Met
M28 Descriptions of staff qualifications are accurate.	Not met
M29 Claims to accreditation are in line with Scheme requirements.	Met

#### Comments

Publicity includes a website, brochures, price lists and an agent's handbook. Publicity is largely accurate and written in English that is accessible to students and their representatives. The costs of exam fees are missing from publicity and the additional costs for some social activities are not prominently displayed. Not all teachers have the teaching qualifications claimed in publicity.

### Premises and resources

<b>Premises and facilities</b>	Met
P1 Premises, including any external areas, are in a good state of repair, cleanliness and decoration, and provide a comfortable environment for students and staff.	Not met
P2 Classrooms and other learning areas provide a suitable study environment.	Met
P3 Students have adequate room and suitable facilities for relaxation and the consumption of food.	Met
P4 Free drinking water is available. A choice of appropriate food at affordable prices is available to students on site, if not available locally.	Met
P5 There is adequate signage to buildings, routes, rooms and exits, and there are facilities for the display of general information.	Met
P6 There is sufficient space for all staff, for meetings, relaxation and the storage of personal possessions, and for teachers to carry out their preparation and marking.	Met

#### Comments

Recent work has been conducted to redecorate certain parts of the building, such as the front of the building, the reception area and the teachers' room. However, other parts of the premises, including the external courtyard area are in need of improvement. Classrooms all have natural light and are sufficiently spacious for the number of students who use them. There are a number spaces for students to relax including the common room, the self-access centre and external areas with benches. Despite the existence of signage, it is not entirely effective at helping students and visitors find their way around the building. Teachers can relax and prepare lessons in two adjacent teachers' rooms and in a staff kitchen.

<b>Learning resources</b>	Met
P7 There are sufficient learning resources for the number of students enrolled, appropriate to their age and the level, length and type of courses offered.	Met
P8 There are appropriate resources for teachers, which are adequate in number, accessible, and well maintained and organised.	Met
P9 Any educational technology inside the classroom and elsewhere is well maintained with adequate technical support. Staff receive appropriate training in using the available technology to support learning.	Not met
P10 Any facilities provided for additional or independent learning are appropriately equipped and organised.	Met
P11 Students receive guidance on the use of any resources provided for independent learning.	Met
P12 There is a policy for the continuing review and development of teaching and learning resources, and evidence of its implementation.	Met

**Comments**

Appropriate learning resources are used on all courses and there is a good range of supplementary resources available for teachers to use. All classrooms have either projectors or televisions, some of which are insufficiently large to ensure their effectiveness. Adult students can use the resources available on the CES online platform during their stay and for three months afterwards.

**Teaching and learning**

<b>Academic staff profile</b>	Met
T1 All academic staff have a level of education normally represented by a Level 6 qualification on the Ofqual register of regulated qualifications.	Met
T2 The teaching team has ELT/TESOL qualifications relevant to the courses they are teaching.	Met
T3 The teaching team has a range of experience, knowledge and skills appropriate to the courses offered and the needs of the learners.	Met
T4 The academic manager/academic management team has an appropriate professional profile to provide academic leadership.	Met

**Comments**

A policy-level rationale was presented for three teachers, one of whom does not have a Level 6 qualification, and for two who do not have TEFL qualifications that meet all Scheme requirements. The rationale is accepted within the context of this inspection, as all of them have TEFL qualifications and they are being given additional support from the DoS, including a number of scheduled observations. The DoS is appropriately qualified and experienced. She is supported in the summer by a year-round TEFLQ teacher who has academic management responsibility for the junior programmes at Worthing College.

<b>Academic management</b>	Met
T5 Teachers are matched appropriately to courses.	Met
T6 There are effective procedures for the appropriate timetabling of students, teachers, courses and classrooms.	Met
T7 There are formalised arrangements, satisfactory to students and staff, for covering for absent teachers.	Met
T8 Where enrolment is continuous, explicit attention is paid to all aspects of academic management affected.	Met
T9 There are effective arrangements, led by an academic manager, to ensure appropriate day-to-day guidance and support for all teachers.	Met
T10 There are effective arrangements for the observation and monitoring of teachers' performance by a TEFLQ academic manager.	Met

**Comments**

Appropriate systems are in place regarding timetabling and cover arrangements. The course structure, based on weekly units, facilitates the successful placement and integration of new students into existing classes. Teachers reported that they were very well supported by the DoS; observations had taken place and teachers stated that the feedback given was positive, constructive and helpful. Observation findings have informed the content of CPD activities.

<b>Course design and implementation</b>	Met
T11 Course design is based on stated principles. There is a coherent and appropriate course structure described in writing for teachers' guidance.	Met
T12 Course design is regularly reviewed in light of the different and changing needs of students and feedback from teachers and students.	Met
T13 Written course outlines and intended learning outcomes, appropriate to the course length and type, are available to students.	Met
T14 Any activities additional to English classes, and which form part of the language curriculum, encourage the acquisition of language and the development of relevant language skills.	N/a

T15 Courses include study and learning strategies that support independent learning and enable students to benefit from their programmes and continue their learning after the course.	Not met
T16 Courses include strategies which help students to develop their language skills outside the classroom and benefit linguistically from their stay in the UK.	Met

### Comments

Course design is generally appropriate for courses including adult and summer course programmes. Written course outlines are available to students. Study and learning strategies are not sufficiently incorporated into general English classes, inductions and student handbooks. Some group students clearly benefit from their stay in the UK through attending social activities for which they have been prepared in lessons.

<b>Learner management</b>	Met
T17 There are effective procedures for the correct placement of students, appropriate to their level and age.	Met
T18 There are effective procedures for evaluating, monitoring and recording students' progress.	Met
T19 Students are provided with learning support and enabled to change courses or classes where necessary.	Met
T20 Where relevant, students are guided to select the examinations and examination training best suited to their needs and interests.	Met
T21 Academic reports are made available to students on request and, in the case of under 18s, to their parents/guardians.	Met
T22 Students wishing to progress to mainstream UK education have access to relevant information and advice.	Met

### Comments

Placement procedures include pre-arrival online testing for most students on all courses. Tests take place regularly on adult courses. However, the tutorial system was not being effectively implemented at the time of the inspection. End-of-course certification is appropriate on all courses.

### Classroom observation record

Number of teachers seen	12
Number of observations	12
Parts of programme(s) observed	General English, examination preparation and short-stay closed group courses.

### Comments

None.

<b>Teaching: classroom observation</b>	Met
T23 Teachers demonstrate sound knowledge and awareness of the use of English and the linguistic systems underlying it, and provide appropriate models of both spoken and written English.	Met
T24 The content of the lessons shows that the course objectives, the learning needs and cultural backgrounds of the students have been taken into account.	Met
T25 Lessons lead to relevant learning outcomes, made known to students and achieved through a coherent sequence of activities.	Met
T26 Teaching techniques are appropriate to the focus of the lesson and to the needs of the group and individual learners.	Met
T27 Teachers promote learning by the effective management of the classroom environment and resources.	Not met
T28 Students receive appropriate and timely feedback on their performance during the lesson.	Not met
T29 Lessons include activities to evaluate whether learning is taking place.	Met
T30 Teachers demonstrate the ability to engage students and create a positive learning atmosphere.	Met

### Comments

T23 Teachers generally used linguistic systems of English appropriately and gave appropriate explanations of grammar and lexis.

T24 Lesson content was generally based on course objectives and student needs, especially in the case of examination and short-group courses.

T25 Lesson aims were largely expressed as learning outcomes and displayed on whiteboards.

T26 Teachers used a range of techniques, such as elicitation, and were generally good at facilitating student-to-student interactions.

T27 Good use was made of videos in some classes, but in others students were given imprecise instructions. In many classes, student comprehension of instructions was not checked.

T28 Feedback on oral production was sometimes done well, but in some cases not present at all in classes.

T29 Learning was generally checked through student responses to questions and small tasks.

T30 There were pleasant and good learning atmospheres in many classes. However, in a few classes, teachers talked excessively and failed to control the off-task use of students' first language in monolingual classes.

### Classroom observation summary

The teaching observed met the requirements of the Scheme and ranged from satisfactory to unsatisfactory against the criteria, with the majority of them being met satisfactorily. Teachers used the linguistic systems of English appropriately. Lesson content was largely based on course objectives and aims were expressed as learning outcomes. Not all teachers gave clear instructions about video viewing tasks and most did not check if students understood their instructions. Oral feedback was sometimes done well, but in some classes not present at all. Students were engaged in most lessons observed.

### Welfare and student services

Care of students	Met
W1 Providers ensure the safety and security of students on their premises by measures appropriate to their age and background, and the location.	Met
W2 There is a comprehensive plan to respond to any emergency. This plan is known to all staff, and relevant elements are known to students.	Met
W3 Students receive pastoral care appropriate to their age, background and circumstances. All staff and students know the name(s) of the person or people who deal with students' personal problems.	Met
W4 There are policies to promote tolerance and respect, and procedures for dealing with any abusive behaviour. All staff and students are aware of these.	Met
W5 Where relevant, students receive a 24-hour emergency contact number for the provider, in writing.	Met
W6 Students receive in advance information on the most appropriate forms of transport between the point of entry to the UK and the provider or accommodation, including approximate costs.	Met
W7 Students receive advice on relevant aspects of life in the UK.	Met
W8 Students have access to adequate health care provision.	Met

### Comments

There are appropriate risk assessments and emergency planning in place to ensure the safety and security of students. Students receive good welfare support from the principal, welfare and other staff. Pre-arrival information, student handbooks and inductions provide detailed information to students. Health care provision is appropriate.

Accommodation (W9–W22 as applicable)	Met
<i>All accommodation</i>	
W9 Students have a comfortable living environment throughout their stay.	Met
W10 Arrangements for cleaning and laundry are satisfactory.	Met
W11 A responsible representative inspects all accommodation (for safety and suitability) before students are placed, and at least every two years after that.	Met
W12 Students receive written confirmation of accommodation booked, giving clear and accurate information.	Met
W13 There are effective procedures for identifying and resolving any problems students have with their accommodation.	Met



W14 Accommodation providers receive written confirmation of the rules, terms and conditions applied by the provider with respect to the provision of accommodation services.	Met
W15 Students receive meals as agreed; these offer a well-balanced diet, taking into account any reasonable dietary requirements students may have.	Met

#### Comments

Accommodation systems are effectively managed and any problems are followed up and action taken when required.

#### *Accommodation: homestay only*

W16 Homestay hosts accommodate no more than four students at one time.	Met
W17 Homestay hosts do not accommodate more than one student with the same language, unless the students, their agents, parents or legal guardians specifically request this in writing.	Met
W18 No more than two students share the same bedroom, unless the students, their agents, parents or legal guardians specifically request this in writing.	Met
W19 English is the language of communication within the homestay home.	Met
W20 Hosts ensure that there is an adult available to receive students on first arrival.	Met

#### Comments

All criteria in this area are fully met.

#### *Accommodation: other*

W21 Students receive information about the implications of their living in private rented accommodation and advice in case of difficulties.	Met
W22 The provider monitors any other accommodation recommended, and booking and payment arrangements are clear.	Met

#### Comments

All criteria in this area are fully met.

#### **Leisure opportunities**

W23 Students have appropriate information about and access to social, cultural and sporting events and activities which enhance their experience of studying in the UK.	Met
W24 The content of any leisure programme is appropriate to the age and interests of the students.	Met
W25 Any leisure programmes are well organised and sufficiently resourced.	Met
W26 There are effective systems to ensure the health and safety of students on all on-site and off-site activities.	Met
W27 Staff supervising sporting and leisure activities on or off-site have appropriate experience and training.	Met

#### Comments

A good range of suitable social, cultural and leisure activities is offered, often tailored to specific groups' requirements. The general and tailored programmes are effectively organised, and for the school-organised trips and activities there are suitable risk assessments and, where appropriate, sign-up lists and excursion packs. Staff organising on- and off-site activities have appropriate experience and training. For some trips, an independent tour organiser is used.

### **Safeguarding under 18s**

<b>Safeguarding under 18s</b>	Met
S1 There is a safeguarding policy which specifies procedures to ensure the safety and well-being of all students under the age of 18. A named member of staff is responsible for implementing this policy and responding to child protection allegations.	Met
S2 The provider makes the policy known to all adults in contact with under 18s through their role with the organisation, and provides guidance or training relevant to its effective implementation.	Met

S3 The provider has written parental/guardian consent reflecting the level of care and support given to students under 18, including medical consent.	Met
S4 Recruitment procedures for all roles involving responsibility for or substantial access to under 18s are in line with safer recruitment good practice and the organisation's safeguarding policy.	Met
S5 There are suitable arrangements for the supervision and safety of students during scheduled lessons and activities.	Met
S6 There are suitable arrangements for the supervision and safety of students outside the scheduled programme.	Met
S7 There are suitable arrangements for the accommodation of students.	Met
S8 There are suitable arrangements to ensure contact between the provider and parents, legal guardians or their nominated representatives concerning the welfare of students.	Met

#### Comments

At the time of the inspection there were 111 under 18s studying at the school, most in closed groups. The school accepts 16 and 17 year-olds on adult courses throughout the year.

There is a comprehensive, up-to-date safeguarding policy distributed to all staff and made available to homestay hosts. Students, group leaders and parents receive suitably abridged versions of the policy. Appropriate training is provided. Parents/guardians sign suitable consent forms, and provide emergency contact details. Students are supervised effectively in and out of the scheduled programmes and in their accommodation.

#### Declaration of legal and regulatory compliance

D1 The organisation certifies that it operates at all times in accordance with the declarations in the *Declaration of legal and regulatory compliance*.

The Accreditation Scheme requires accredited providers to comply with all applicable laws and regulations. Providers must take steps to ensure that they are aware of, and comply with, all existing and new legal requirements.

On initial application and annual renewal of accreditation, providers are required to confirm that they are complying with all applicable laws and regulations.

Inspectors will check a random sample of items during inspection, in relation to criterion D1; if they find evidence of a breach of statutory or other legal requirements, the provider will be required to submit evidence of compliance confirmed by the appropriate regulatory body.

Any breach of the law or regulations will be viewed seriously by the Scheme and may result in the withdrawal or withholding of accreditation.

Any sustained breach of the law or regulations which an accredited provider fails upon reasonable notice to remedy will result in accreditation being withdrawn.

#### Comments

D1 The items sampled were satisfactory.

#### Organisation profile

Inspection history	Dates/details
First inspection	2005
Last full inspection	2018
Subsequent spot check (if applicable)	N/a
Subsequent supplementary check (if applicable)	N/a
Subsequent interim visit (if applicable)	N/a
Current accreditation status	Accredited
Other related non-accredited activities (in brief) at this centre	N/a
Other related accredited schools/centres/affiliates	CES schools in Edinburgh, Leeds, London and Oxford
Other related non-accredited schools/centres/affiliates	CES schools in Ireland and Canada

#### Private sector

Date of foundation	1979
Ownership	Name of company: Centre of English Studies Company number: 3669269
Other accreditation/inspection	Eaquals

**Premises profile**

Details of any additional sites in use at the time of the inspection but not visited/observed	N/a
Details of any additional sites not in use at the time of the inspection	Worthing College, 1 Sanditon Way, Worthing, West Sussex BN14 9FD (Sixth form college used as a junior summer centre for 8 weeks)

<b>Student profile</b>	At inspection	In peak week (2023): July (organisation's estimate)
<b>ELT/ESOL students (eligible courses)</b>	At inspection	In peak week
Full-time ELT (15+ hours per week) 18 years and over	18	45
Full-time ELT (15+ hours per week) aged 16–17 years	1	150
Full-time ELT (15+ hours per week) aged under 16	0	350
Part-time ELT aged 18 years and over	18	0
Part-time ELT aged 16–17 years	106	0
Part-time ELT aged under 16 years	4	0
<b>Overall total ELT/ESOL students shown above</b>	<b>147</b>	<b>545</b>
Junior programmes: advertised minimum age	12	12
Junior programmes: advertised maximum age	17	17
Junior programmes: predominant nationalities	Spanish, Italian, Austrian	Spanish, Italian
Adult programmes: advertised minimum age	16	16
Adult programmes: typical age range	17–45	16–24
Adult programmes: typical length of stay	8 weeks	3 weeks
Adult programmes: predominant nationalities	Saudi Arabian, Italian, Swiss, Brazilian, Colombian, Iranian	Omani, German, Italian, Spanish, Turkish

<b>Staff profile</b>	At inspection	In peak week (organisation's estimate)
Total number of teachers on eligible ELT courses	13	35
Number teaching ELT 20 hours and over a week	2	
Number teaching ELT under 20 hours a week	11	
Number of academic managers for eligible ELT courses	1	2
Number of management (non-academic) and administrative staff working on eligible ELT courses	12	
Total number of support staff	1	

**Academic manager qualifications profile**

Profile at inspection	
Professional qualifications	Number of academic managers
TEFLQ qualification	1
Academic managers without TEFLQ qualification or three years relevant experience	0
Total	1

**Comments**

In addition to the year-round DoS, in the summer, one of the year-round TEFLQ teachers is responsible for the academic management of the junior summer programmes at Worthing College.

**Teacher qualifications profile**

Profile in week of inspection	
Professional qualifications	Number of teachers
TEFLQ qualification	4
TEFLI qualification	7
Holding specialist qualifications only (specify)	0

Qualified teacher status only (QTS)	0
Teachers without appropriate ELT/TESOL qualification	2
Total	13
<b>Comments</b>	
None.	

### Accommodation profile

Number of students in each at the time of inspection (all students on eligible courses)		
Types of accommodation	Adults	Under 18s
<i>Arranged by provider/agency</i>		
Homestay	27	111
Private home	0	0
Home tuition	0	0
Residential	1	0
Hotel/guesthouse	0	0
Independent self-catering e.g. flats, bedsits, student houses	0	0
<i>Arranged by student/family/guardian</i>		
Staying with own family	6	0
Staying in privately rented rooms/flats	2	0
Overall totals adults/under 18s	36	111
Overall total adults + under 18s	147	