

Organisation name	Churchill House Summer Centres, Ramsgate
Inspection date	10–13 July 2023

<b>Section standards</b>	
<b>Management</b> The management of the provision operates to the benefit of the students, and in accordance with the provider's stated goals, values, and publicity.	Met
<b>Premises and resources</b> The premises provide students and staff with a comfortable and professional environment for work and relaxation. A range of learning resources is available, appropriate to the age and needs of the students. Guidance on the use of these resources is provided for staff and students where needed.	Met
<b>Teaching and learning</b> The academic staff team has a professional profile (qualifications, experience and continuing professional development) appropriate to the context. Teachers receive sufficient guidance to ensure that they support students effectively in their learning. Courses are structured and managed to provide the maximum possible benefit to students. The teaching observed meets the requirements of the Scheme.	Met
<b>Welfare and student services</b> The provision meets the needs of the students for security, pastoral care, information and leisure activities. Students benefit from well-managed student services, including, where offered, out-of-class activities and suitable accommodation.	Met
<b>Safeguarding under 18s</b> There is appropriate provision for the safeguarding of students under the age of 18 within the organisation and in any leisure activities or accommodation provided.	Met

<b>Recommendation</b>
We recommend continued accreditation.

**Summary statement**

The British Council inspected and accredited Churchill House Summer Centres in July 2023. The Accreditation Scheme assesses the standards of management, resources and premises, teaching, welfare, and safeguarding under 18s and accredits organisations which meet the overall standard in each area inspected (see [www.britishcouncil.org/education/accreditation](http://www.britishcouncil.org/education/accreditation) for details).

This was a compliance-only inspection during which the inspectors focused only on whether inspection criteria were met or not met. Inspectors did not evaluate the extent to which requirements were exceeded and no strengths were awarded. No new summary statement has been issued; please refer to the last inspection report for any areas of strength previously awarded.

Overall, the inspection report stated that the organisation met the standards of the Scheme.

## Introduction

Churchill House is a privately owned English language school that was founded in 1971. The main premises are located in Ramsgate, from where year-round adult courses are run and the head office operations team for the summer schools is based. The adult school has separate accreditation to the summer schools which are held in private schools throughout England.

Since the last inspection in 2018 there have been major changes to senior management, most of whom have been in post for less than two years, although several members of the team have worked for the organisation in other roles previously.

This compliance-only inspection took place over three and a half days and included whole day visits to St Lawrence College, Ramsgate (SLC), Aldenham School, Elstree (AS), and one day at the summer schools' head office in Ramsgate. A final half day at the end of the inspection was conducted remotely. Both summer centres were visited during their second week of operation. The visit to AS was not communicated to the centre before arrival.

At head office (HO) meetings were held with the director, the summer centres operations manager, the academic manager, the activities and excursions manager and trainer, the welfare and safeguarding officer, the accommodation officer, the summer support administrator, and the sales office manager/administrator. A telephone meeting was also held with the designated safeguarding lead (DSL) who is also responsible for homestay provision.

At the two summer centres, meetings were held with the centre managers, the directors of studies (DoS), the assistant director of studies (ADoS) at AS, activity managers and the host schools' lettings co-ordinators. Focus group meetings were held with students, teachers, activity leaders and with group leaders.

All teachers were observed at both centres and a sample of on-site residential accommodation was inspected.

## Address of main site/head office

Churchill House, Spencer Square, Ramsgate, Kent CT11 9EQ

## Description of sites visited/observed

St. Lawrence College (College Road, Ramsgate CT11 7AE) is a co-educational independent boarding school for students aged three to 18. Founded in 1879, the college is within easy walking distance of the sea, and set in a spacious campus, housing day and boarding pupils. It has boarding arrangements for more than 200 students. The summer school has offices and classrooms in the school's central block and accepts students aged 10–17 years.

Aldenham School (Aldenham Road, Elstree, Radlett, Borehamwood WD6 3AJ) is a co-educational independent school for pupils aged 11–18, and a preparatory school for students aged 5–11 years. It was founded in 1597 and is set in grounds between Elstree and the village of Aldenham. The summer school has offices and classes in the school's central block and accepts students aged 10–17 years.

Course profile	Year round		Vacation only	
	Run	Seen	Run	Seen
General ELT for adults (18+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for adults (18+) and young people (16+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for juniors (under 18)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
English for academic purposes (excludes IELTS preparation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English for specific purposes (includes English for Executives)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teacher development (excludes award-bearing courses)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ESOL skills for life/for citizenship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Comments

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The school offers general English courses for juniors (under 18) for between one and seven weeks. All students follow 15 hours of tuition per week with afternoon activities or excursions. This is offered on a zig-zag basis at St Lawrence College.

Most summer centres offer courses for students aged 10–17 years but eight to 10 year olds can enrol on the programme at Duke of York school, near Dover. Students at all schools are classed according to age, approximate level of English and, as far as possible, nationality.

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### Management profile

The director and owner of the organisation has overall responsibility for the management of the adult school and the summer centre operation. He is assisted by a number of seasonal staff including the summer centre operations manager, the academic manager, the activities and excursions manager and trainer, the welfare and safeguarding officer, the accommodation officer, the summer support administrator, and the sales office manager/administrator.

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### Accommodation profile

At St Lawrence and Aldenham schools students are accommodated in boarding houses, which are within a short walk of the main teaching blocks. Boys and girls are accommodated separately, with staff members and group leaders distributed among them. Accommodation is in single, double or multi-bedded rooms with shared bathroom facilities. Some en suite facilities are available at St Lawrence school. Each boarding house has a common room for students. Homestay accommodation can also be arranged for students enrolled at St Lawrence School.

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### Summary of inspection findings

#### Management

The provision meets the section standard. The goals and values are clearly stated and communication within the summer centres and at HO is generally effective. Student feedback is mostly appropriately managed, but staff feedback systems are insufficient. Student administration is very effective, and publicity is mostly accurate.

#### Premises and resources

The provision meets the section standard. The premises are in a good state of repair and offer a comfortable and professional environment for work and relaxation. The provision of IT and teaching and learning resources for the younger students is limited, however.

#### Teaching and learning

The provision meets the section standard. Academic managers are appropriately qualified and experienced. Support for teachers is generally good but elements of course design require attention. Student placement is effective. The teaching observed met the requirements of the Scheme.

#### Welfare and student services

The provision meets the section standard. The needs of the students for security, pastoral care, information and leisure activities are met. Student services, including the provision of suitable accommodation, are of a good standard.

#### Safeguarding under 18s

The provision meets the section standard. Overall, there is good provision for the safeguarding of students under the age of 18, including in their accommodation, during lessons, activities and on excursions.

#### Declaration of legal and regulatory compliance

The items sampled were satisfactory.

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### Evidence

#### Management

Strategic and quality management	Met
M1 There is a clear statement describing the goals and values of the organisation, which is made known to all staff.	Met
M2 The management has clear objectives for the future of the organisation and has realistic plans to achieve them.	Met

M3 There is a documented and clearly understood structure for the ELT operation. There are sufficient staff to manage and deliver the provision, and to ensure continuity at all times.	Not met
M4 There are effective channels of communication between all involved in the ELT operation, and between the ELT operation and any wider organisation of which it is a part.	Met
M5 The provider regularly obtains and records feedback from students on all the services offered. Feedback is circulated to relevant staff and appropriate action is taken and recorded.	Met
M6 The provider regularly seeks and records feedback from all staff on the services offered. Appropriate action is taken and recorded.	Not met
M7 The provider reviews systems, processes and practices with a view to continuing improvement. Appropriate action is taken and recorded in an annual self-evaluation.	Met

#### Comments

The goals and values of the organisation are made known to staff through the staff handbook. Organisational plans are appropriate and there are effective communication channels with and between staff at head office and within the summer centres. While the structure of the organisation is clear, the number of staff is not always sufficient to ensure the effective delivery of the provision and ensure continuity at all times. Feedback is obtained from students via daily meetings with group leaders and initial and end-of-course feedback forms, but actions are not consistently recorded. Staff feedback is mostly informal and although staff are asked to complete regular feedback forms, these are not recorded and returning staff commented that their suggestions had not been acted on. Policies and procedures are reviewed on an annual basis.

<b>Staff management and development</b>	Met
M8 The provider implements appropriate human resources policies, which are made known to staff.	Met
M9 The provider specifies the duties of all staff working with ELT students, and regularly reviews these.	Met
M10 There are effective procedures for the recruitment and selection of all staff.	Met
M11 There are effective induction procedures for all staff.	Met
M12 There are effective procedures for monitoring and appraising all staff, and for handling unsatisfactory performance or conduct. These procedures are made known to all staff.	Not met
M13 There are effective procedures to ensure the continuing professional development of all staff to meet the needs of the individual, the students and the organisation.	Met

#### Comments

Job descriptions are in place and there are comprehensive induction programmes for all staff. There are effective procedures for monitoring and appraising staff, but these had not always been followed. Safer recruitment guidelines are followed on the whole and comprehensive human resource policies are available to staff. Continuing professional development opportunities are regularly offered to all staff, including weekly sessions for all teachers.

<b>Student administration</b>	Met
M14 Staff are helpful and courteous to students and their representatives, and provide satisfactory levels of customer service.	Met
M15 Students or their representatives receive sufficient information and advice on their course choices before arrival and during their stay.	Met
M16 Staff carry out enrolment, cancellation and refund procedures efficiently, fairly, and with appropriate sensitivity.	Met
M17 There are effective systems in place to maintain accurate and up-to-date records of student enrolment, payment and course details. These records are accessible at all times to authorised staff.	Met
M18 There are effective systems to maintain up-to-date and accessible records of local contact details for students, and their designated emergency contacts.	Met
M19 There is a clear and effective policy on student attendance and punctuality that is known to all staff and students and is applied consistently.	Met
M20 All staff and students are made aware of conditions and procedures under which a student may be asked to leave the course.	Met

M21 All students and, where appropriate, group leaders and parents/legal guardians, receive information in writing about how to make a complaint.	Met
<b>Comments</b>	
Student administration is well managed. All staff are courteous and helpful to students and group leaders. Enrolments are handled efficiently and there are accurate and up-to-date records of emergency contacts. The attendance policy is clear and consistently applied. Conditions under which a student may be asked to leave a course are made clear to staff and students, and the complaints policy is available through a number of sources.	

<b>Publicity</b>	Met
M22 All publicity and information is accurate, and gives rise to realistic expectations about the premises, location, and the extent and availability of the services and resources.	Not met
M23 All publicity and information about the provider and the services it offers is in clear, accurate and accessible English.	Met
M24 Publicity gives clear, accurate and easy-to-find information on the courses.	Met
M25 Publicity includes clear, accurate and easy-to-find information on costs.	Met
M26 Publicity or other information made available before enrolment gives an accurate description of the level of care and support given to any students under 18.	Met
M27 Publicity gives an accurate description of any accommodation offered.	Met
M28 Descriptions of staff qualifications are accurate.	Met
M29 Claims to accreditation are in line with Scheme requirements.	Met

<b>Comments</b>	
The main source of publicity is the website. This includes links to a brochure which has not been updated since 2019.	
The website provides mostly accurate information on the premises, locations, and the extent of services provided, but the brochure, which can also be accessed from the website, is misleading about the number of centres and range of programmes offered. Publicity material is written in accurate and mostly accessible English. Information on courses is easy to find and accurate for the centres that are run, and course fees and additional costs are made clear. The level of care and support given to students and the description of accommodation is accurate, as are descriptions of staff qualifications.	

## Premises and resources

<b>Premises and facilities</b>	Met
P1 Premises, including any external areas, are in a good state of repair, cleanliness and decoration, and provide a comfortable environment for students and staff.	Met
P2 Classrooms and other learning areas provide a suitable study environment.	Met
P3 Students have adequate room and suitable facilities for relaxation and the consumption of food.	Met
P4 Free drinking water is available. A choice of appropriate food at affordable prices is available to students on site, if not available locally.	Met
P5 There is adequate signage to buildings, routes, rooms and exits, and there are facilities for the display of general information.	Met
P6 There is sufficient space for all staff, for meetings, relaxation and the storage of personal possessions, and for teachers to carry out their preparation and marking.	Met

<b>Comments</b>	
Premises at both centres provide a very comfortable environment for staff and students. Classrooms are spacious, have natural light and are free from extraneous noise. Students have ample space for relaxation and the range and quality of the food provided is good. Signage is appropriate and there are good facilities for staff for relaxation and the preparation of materials.	

<b>Learning resources</b>	Met
P7 There are sufficient learning resources for the number of students enrolled, appropriate to their age and the level, length and type of courses offered.	Not met

P8 There are appropriate resources for teachers, which are adequate in number, accessible, and well maintained and organised.	Met
P9 Any educational technology inside the classroom and elsewhere is well maintained with adequate technical support. Staff receive appropriate training in using the available technology to support learning.	Not met
P10 Any facilities provided for additional or independent learning are appropriately equipped and organised.	N/a
P11 Students receive guidance on the use of any resources provided for independent learning.	N/a
P12 There is a policy for the continuing review and development of teaching and learning resources, and evidence of its implementation.	Met
<b>Comments</b>	
Teachers have access to a range of published and online materials but materials for younger learners are limited. Technology in the classroom is mostly adequate but staff commented on the lack of IT access and support in general.	

## Teaching and learning

<b>Academic staff profile</b>	Met
T1 All academic staff have a level of education normally represented by a Level 6 qualification on the Ofqual register of regulated qualifications.	Met
T2 The teaching team has ELT/TESOL qualifications relevant to the courses they are teaching.	Met
T3 The teaching team has a range of experience, knowledge and skills appropriate to the courses offered and the needs of the learners.	Met
T4 The academic manager/academic management team has an appropriate professional profile to provide academic leadership.	Met

<b>Comments</b>	
Rationales for six teachers without a Level 6 qualification were accepted in the context of this inspection, based on their deployment on junior programmes. Rationales were accepted in the context of this inspection for four teachers with ELT qualifications which do not meet the Scheme's requirements, based on their previous experience, deployment and additional training opportunities provided by the school. Rationales were accepted for a senior teacher without either a Level 6 qualification or an ELT qualification that meets the Scheme's requirements, based on her previous teaching, long-standing deployment at the school, and the fact that this is a mainly teaching role.	

<b>Academic management</b>	Met
T5 Teachers are matched appropriately to courses.	Met
T6 There are effective procedures for the appropriate timetabling of students, teachers, courses and classrooms.	Met
T7 There are formalised arrangements, satisfactory to students and staff, for covering for absent teachers.	Not met
T8 Where enrolment is continuous, explicit attention is paid to all aspects of academic management affected.	Met
T9 There are effective arrangements, led by an academic manager, to ensure appropriate day-to-day guidance and support for all teachers.	Met
T10 There are effective arrangements for the observation and monitoring of teachers' performance by a TEFLQ academic manager.	Met

<b>Comments</b>	
Timetabling procedures are effective, but cover arrangements often rely on senior staff which can prevent them from carrying out their main duties effectively. Teachers receive good day-to-day support and guidance. Formal and 'drop-in' observations are conducted and teachers commented on the useful feedback provided.	

<b>Course design and implementation</b>	Met
T11 Course design is based on stated principles. There is a coherent and appropriate course structure described in writing for teachers' guidance.	Met

T12 Course design is regularly reviewed in light of the different and changing needs of students and feedback from teachers and students.	Met
T13 Written course outlines and intended learning outcomes, appropriate to the course length and type, are available to students.	Not met
T14 Any activities additional to English classes, and which form part of the language curriculum, encourage the acquisition of language and the development of relevant language skills.	Met
T15 Courses include study and learning strategies that support independent learning and enable students to benefit from their programmes and continue their learning after the course.	Not met
T16 Courses include strategies which help students to develop their language skills outside the classroom and benefit linguistically from their stay in the UK.	Met

#### Comments

Course design has recently been reviewed and a new syllabus is in place. The course design document is generally coherent and appropriate for the needs of the students. Guidance is provided for teachers, but additional support is needed for students of younger ages. Particular attention has been paid to incorporating the activity programme into the syllabus to ensure students gain maximum benefit from excursions. Courses do not currently include study and learning strategies and course outlines are not expressed in language that is accessible to all students.

<b>Learner management</b>	Met
T17 There are effective procedures for the correct placement of students, appropriate to their level and age.	Met
T18 There are effective procedures for evaluating, monitoring and recording students' progress.	Met
T19 Students are provided with learning support and enabled to change courses or classes where necessary.	Met
T20 Where relevant, students are guided to select the examinations and examination training best suited to their needs and interests.	Met
T21 Academic reports are made available to students on request and, in the case of under 18s, to their parents/guardians.	Met
T22 Students wishing to progress to mainstream UK education have access to relevant information and advice.	N/a

#### Comments

Placement procedures are comprehensive, and all students receive a report and certificate on completion of their course.

#### Classroom observation record

Number of teachers seen	17
Number of observations	17
Parts of programme(s) observed	All

#### Comments

All teachers scheduled to teach at each of the centres visited were observed by one or other of the inspectors.

<b>Teaching: classroom observation</b>	Met
T23 Teachers demonstrate sound knowledge and awareness of the use of English and the linguistic systems underlying it, and provide appropriate models of both spoken and written English.	Met
T24 The content of the lessons shows that the course objectives, the learning needs and cultural backgrounds of the students have been taken into account.	Met
T25 Lessons lead to relevant learning outcomes, made known to students and achieved through a coherent sequence of activities.	Not met
T26 Teaching techniques are appropriate to the focus of the lesson and to the needs of the group and individual learners.	Met
T27 Teachers promote learning by the effective management of the classroom environment and resources.	Met
T28 Students receive appropriate and timely feedback on their performance during the lesson.	Not met

T29 Lessons include activities to evaluate whether learning is taking place.	Met
T30 Teachers demonstrate the ability to engage students and create a positive learning atmosphere.	Met
<b>Comments</b>	
T23 Clear models of both spoken and written form were provided on the whole. In better segments new language was contextualised, parts of speech were noted and word stress highlighted. However, there were occasional inaccuracies in the use of language by teachers.	
T24 The topics and content of the lessons were mostly appropriate but, in isolated examples, materials were not suitable for the younger students.	
T25 Lessons followed a logical sequence of activities on the whole but outcomes were mostly expressed as teaching aims or a menu of activities rather than meaningful and accessible learning outcomes.	
T26 Teachers demonstrated a good range of teaching techniques, including elicitation, concept check questions, gesture and drills, although in weaker segments a lack of nomination resulted in certain students dominating.	
T27 Technology was used competently in most lessons and whiteboards were well organised, with a good use of colour. Mobile phones, videos, and interactive whiteboards helped bring materials to life and a range of activities appropriate to their age helped ensure students' attention and focus.	
T28 Teachers monitored well but, although there were some good examples of on-the-spot and delayed correction, there were many missed opportunities to correct ingrained errors, particularly with pronunciation and form.	
T29 Most lessons comprised a series of short activities which allowed for opportunities to evaluate if learning was taking place but feedback following an activity was inconsistent.	
T30 Students were very engaged in the majority of lessons, tasks were often personalised and teachers had developed a good rapport with their learners. At times, however, excessive teacher talk and a lack of movement by both the teacher and the students led to students becoming restless.	

### Classroom observation summary

The teaching observed met the requirements of the Scheme and ranged from good to unsatisfactory against the criteria, with the majority being satisfactory. Lessons were generally well planned, although outcomes could have been made more accessible to students. Teachers used a good range of techniques and employed resources effectively in most cases. However, there was insufficient attention to error correction and feedback after activities. There was a positive learning atmosphere in most lesson segments.

### Welfare and student services

<b>Care of students</b>	Met
W1 Providers ensure the safety and security of students on their premises by measures appropriate to their age and background, and the location.	Met
W2 There is a comprehensive plan to respond to any emergency. This plan is known to all staff, and relevant elements are known to students.	Met
W3 Students receive pastoral care appropriate to their age, background and circumstances. All staff and students know the name(s) of the person or people who deal with students' personal problems.	Met
W4 There are policies to promote tolerance and respect, and procedures for dealing with any abusive behaviour. All staff and students are aware of these.	Met
W5 Where relevant, students receive a 24-hour emergency contact number for the provider, in writing.	Met
W6 Students receive in advance information on the most appropriate forms of transport between the point of entry to the UK and the provider or accommodation, including approximate costs.	Met
W7 Students receive advice on relevant aspects of life in the UK.	Met
W8 Students have access to adequate health care provision.	Met

### Comments

Very effective measures are in place, based on risk assessments, to ensure the safety and security of all students within the premises and for on-site and off-site activities. Students receive a high standard of pastoral care and there are effective policies to promote tolerance and respect. A wide range of useful information about life in the UK is made available to students before and during their stay. Health care provision is well organised.

<b>Accommodation</b> (W9–W22 as applicable)	Met
<i>All accommodation</i>	



W9 Students have a comfortable living environment throughout their stay.	Met
W10 Arrangements for cleaning and laundry are satisfactory.	Met
W11 A responsible representative inspects all accommodation (for safety and suitability) before students are placed, and at least every two years after that.	Met
W12 Students receive written confirmation of accommodation booked, giving clear and accurate information.	Met
W13 There are effective procedures for identifying and resolving any problems students have with their accommodation.	Met
W14 Accommodation providers receive written confirmation of the rules, terms and conditions applied by the provider with respect to the provision of accommodation services.	Met
W15 Students receive meals as agreed; these offer a well-balanced diet, taking into account any reasonable dietary requirements students may have.	Met

#### Comments

Both St Lawrence and Aldenham schools provide suitable residential accommodation and good catering and laundry services. Effective systems are in place to manage the accommodation safely, to gather feedback from students, and to identify and resolve any problems. Student feedback on the provision is positive.

#### *Accommodation: homestay only*

W16 Homestay hosts accommodate no more than four students at one time.	N/a
W17 Homestay hosts do not accommodate more than one student with the same language, unless the students, their agents, parents or legal guardians specifically request this in writing.	N/a
W18 No more than two students share the same bedroom, unless the students, their agents, parents or legal guardians specifically request this in writing.	N/a
W19 English is the language of communication within the homestay home.	N/a
W20 Hosts ensure that there is an adult available to receive students on first arrival.	N/a

#### Comments

St Lawrence's School offers homestay accommodation although none was being used during the inspection or had been booked for the summer. Any homestay provision is managed by Churchill House's main school in Ramsgate, where effective systems are in place to ensure that the accommodation is always fully compliant with the Scheme's criteria.

#### *Accommodation: other*

W21 Students receive information about the implications of their living in private rented accommodation and advice in case of difficulties.	N/a
W22 The provider monitors any other accommodation recommended, and booking and payment arrangements are clear.	N/a

#### Comments

None.

#### Leisure opportunities

W23 Students have appropriate information about and access to social, cultural and sporting events and activities which enhance their experience of studying in the UK.	Met
W24 The content of any leisure programme is appropriate to the age and interests of the students.	Met
W25 Any leisure programmes are well organised and sufficiently resourced.	Met
W26 There are effective systems to ensure the health and safety of students on all on-site and off-site activities.	Met
W27 Staff supervising sporting and leisure activities on or off-site have appropriate experience and training.	Met

#### Comments

Students receive good information about out-of-class activities. There is a varied programme of sports, leisure activities and excursions. The programme is very well organised and resourced. Appropriate risk assessments are conducted and staff accompanying trips are well briefed. Staff supervising sporting and leisure activities have appropriate experience, qualifications and training.

## Safeguarding under 18s

<b>Safeguarding under 18s</b>	Met
S1 There is a safeguarding policy which specifies procedures to ensure the safety and well-being of all students under the age of 18. A named member of staff is responsible for implementing this policy and responding to child protection allegations.	Met
S2 The provider makes the policy known to all adults in contact with under 18s through their role with the organisation, and provides guidance or training relevant to its effective implementation.	Met
S3 The provider has written parental/guardian consent reflecting the level of care and support given to students under 18, including medical consent.	Met
S4 Recruitment procedures for all roles involving responsibility for or substantial access to under 18s are in line with safer recruitment good practice and the organisation's safeguarding policy.	Met
S5 There are suitable arrangements for the supervision and safety of students during scheduled lessons and activities.	Met
S6 There are suitable arrangements for the supervision and safety of students outside the scheduled programme.	Met
S7 There are suitable arrangements for the accommodation of students.	Met
S8 There are suitable arrangements to ensure contact between the provider and parents, legal guardians or their nominated representatives concerning the welfare of students.	Met

### Comments

Churchill House School caters for students aged 8–17. Most students come in a group accompanied by leaders. At the time of the inspection there were individually enrolled students who have regular contact with designated staff. The school has a comprehensive, up-to-date safeguarding policy which includes appropriate recruitment procedures. Staff receive guidance and training, and parental consent forms are satisfactory. Arrangements for the supervision and safety of students during lessons and activities, outside the scheduled programme and in their accommodation, are of a good standard. There are suitable arrangements to ensure contact between the school and the parents or guardians.

### Declaration of legal and regulatory compliance

D1 The organisation certifies that it operates at all times in accordance with the declarations in the *Declaration of legal and regulatory compliance*.

The Accreditation Scheme requires accredited providers to comply with all applicable laws and regulations. Providers must take steps to ensure that they are aware of, and comply with, all existing and new legal requirements.

On initial application and annual renewal of accreditation, providers are required to confirm that they are complying with all applicable laws and regulations.

Inspectors will check a random sample of items during inspection, in relation to criterion D1; if they find evidence of a breach of statutory or other legal requirements, the provider will be required to submit evidence of compliance confirmed by the appropriate regulatory body.

Any breach of the law or regulations will be viewed seriously by the Scheme and may result in the withdrawal or withholding of accreditation.

Any sustained breach of the law or regulations which an accredited provider fails upon reasonable notice to remedy will result in accreditation being withdrawn.

### Comments

D1 The items sampled were satisfactory.

## Organisation profile: multicentre

Inspection history	Dates/details
First inspection	1980
Last full inspection	2018
Subsequent spot check (if applicable)	2019
Subsequent supplementary check (if applicable)	N/a
Subsequent interim visit (if applicable)	N/a

Current accreditation status	Accredited
Other related non-accredited activities (in brief) by this multicentre organisation	None
Other related accredited schools/centres/affiliates	Churchill House School of English (year-round)
Other related non-accredited schools/centres/affiliates	None

#### Private sector

Date of foundation	1971
Ownership	Name of company: Churchill House Summer Centres Company number: 1022640
Other accreditation/inspection	N/a

#### Premises profile

Address of Head Office (HO)	42 Spencer Square, Ramsgate, Kent CT11 9EQ
Name and location of centres offering ELT at the time of the inspection but not visited	Duke of York School, Dover CT15 5EQ Royal Russell School, Coombe Lane, Croydon CR9 5BX
Name and location of any additional centres not open or offering ELT at the time of the inspection and not visited	None

#### DATA ON CENTRES VISITED

1. Name of centre	St Lawrence College
2. Name of centre	Aldenham School
3. Name of centre	
4. Name of centre	
5. Name of centre	

Student profile	Totals at inspection: centres visited				
	1	2	3	4	5
Centres					
<b>ELT/ESOL students</b>	At inspection				
18 years and over	0	0			
17 years and under	197	125			
<b>Overall total</b>	<b>197</b>	<b>125</b>			
U18 programmes: advertised minimum age(s)	10	10			
U18 programmes: advertised maximum age(s)	17	17			
Predominant nationalities	Spanish, Chinese, Italian				

Staff profile at centres visited	At inspection				
	1	2	3	4	5
Centres					
Total number of teachers and academic managers on eligible ELT courses	10	10			
Total number of activity managers and staff	15	7			
Total number of management (non-academic) and administrative staff	1	1			
Total number of support staff	0	0			

#### Academic manager qualifications profile at centres visited

Profile in week of inspection: at centres visited	Total number of academic managers
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Centres	1	2	3	4	5
TEFLQ qualification and 3 years' relevant experience	1	1			
Academic managers without TEFLQ qualification or 3 years' relevant experience	0	0			
<b>Total</b>	1	1			

#### Comments

None.

#### Teacher qualifications profile at centres visited

Profile in week of inspection at centres visited	Total number of teachers				
Centres	1	2	3	4	5
TEFLQ qualification	1	0			
TEFLI qualification	6	6			
Holding specialist qualifications only (specify)	0	0			
YL initiated	0	0			
Qualified teacher status only (QTS)	0	0			
Teachers without appropriate ELT/TESOL qualifications.	2	3			
<b>Total</b>	9	9			

#### Comments

Rationales were provided for teachers without appropriate ELT qualifications at the two centres visited.

#### Accommodation profile

##### Numbers of students in each type of accommodation at time of inspection: at centres visited

<i>Arranged by provider/agency</i>	Adults					Under 18s				
	1	2	3	4	5	1	2	3	4	5
Centres										
Homestay	0	0				0	0			
Private home	0	0				0	0			
Home tuition	0	0				0	0			
Residential	0	0				197	125			
Hotel/guesthouse	0	0				0	0			
Independent self-catering e.g. flats, bedsits, student houses	0	0				0	0			
<i>Arranged by student/family/guardian</i>	Adults					Under 18s				
Staying with own family	0	0				0	0			
Staying in privately rented rooms/flats	0	0				0	0			
	Adults					Under 18s				
<b>Overall totals</b>	0	0				197	125			

Centres	1	2	3	4	5
<b>Overall total adults + under 18s</b>	197	125			