ASSESSMENT

Germany

English Language

Assistants Lifecycle

ACKNOWLEDGE-MENT EMAIL

NOV - 30 JAN

APPLICATION

NOV

24

JUNE

AUG

Submit your online application by 30 JAN 2025

Reference 13 FEB

JAN - MARCH

Your application is assessed

MARCH

You will be notified by our team that we have received your application

APRIL

ALLOCATION

OVERSEAS APPROVAL

SHORTLISTING

MID-MAY

Confirmation of regional allocation or a place on a waiting list

APRIL - MAY

Assessed applications sent to overseas partners for approval

BY 30 APRIL

Candidates informed if they have been shortlisted or placed on a waiting list

NOTIFICATION

SCHOOL DETAILS

CHILD PROTECTION **CERTIFICATE**

INTERNATIONAL

JUNE-JULY

ACCEPTING

YOUR POST

Confirm with your host school that you accept your post

JULY

JUNE ONWARDS

Notification of school details and accept your placement

JUNE

Candidates required to apply for their ICPC

PRE-DEPARTURE INFORMATION

PRE-DEPARTURE WEBINAR

PERMIT GUIDANCE

VISA/RESIDENCE

AUGUST

Assistants receive a Germanyspecific information pack and **ELA contact details**

EARLY AUGUST

You will be invited to an online pre-departure webinar

JUNE

Guidance on applying for a visa or a residence permit will be sent

TEACHING ENGLISH COURSE

ASSISTANTSHIP

INDUCTION **COURSE**

AUG-SEPT

We will send you details of our Teaching English Course

15 SEPT 2025

Begin your placement! **LATE SEPTEMBER**

You will be invited to attend an induction course online by our partner organisation

IN PLACEMENT