

Scott McDonald Q3 Expenses: October – December 2023

Date	Location	Expenses	Details	Total (£)
17 – 22 September 2023	China	Travel, Visa & Accommodation	CEO visit to China - Meeting with external stakeholders and staff	£833.13
28 – 29 September 2023	Brussels, Belgium	Travel & Accommodation	Brussels visit – Meeting with EU external stakeholders and staff	£598.41
3 – 4 October 2023	Warsaw, Poland	Accommodation	Hotel for CEO visit to Poland – Attending conference with external stakeholders	£146.01
9 -11 October 2023	Germany	Travel, Accommodation and Subsistence	CEO visit to Germany - Meeting with external stakeholders and staff	£1,269.78
October 2023	London, UK	Travel	Indian Visa application for CEO visit to India	£84.68
October – December 2023	London, UK	Communication Costs	Mobile phone bills for October – December 2023	£367.20
October – December 2023	London, UK	Fees, Subsistence and Travel	Engagements and meetings with external stakeholders	£256.04
23 October 2023	London, UK	Travel	Taxi – Attending Board Away Day dinner	£20.68
7 – 10 November 2023	UAE	Travel	Flights for CEO visit to UAE (amendment fee)	£83.00
20 – 21 November	Edinburgh, Scotland	Travel & Accommodation	CEO visit to Edinburgh – Attending conference	£68.90
6 December 2023	UAE	Travel	Refund for cancelled flight for UAE visit	-£275.51
7 – 8 December 2023	Brussels, Belgium	Travel & Accommodation	Brussels visit – Meeting with EU external stakeholders and staff	£598.51