

**Scott McDonald Q4 Expenses: January – March 2024**

Date	Location	Expenses	Details	Total (£)
9 – 15 July 2023	South Africa & Zambia	Travel	Refunds for flights for cancelled visit	-£1,870.35
January – March 2024	London, UK	Communication Costs	Mobile phone bills for January – March 2024	£131.11
8 January 2024	London, UK	Hospitality	Subsistence for external stakeholder meeting	£0.80
21 – 23 January 2024	Israel & OPT	Travel & Accommodation	Transport, accommodation and subsistence for Chief Executive visit to Israel and OPT	£2,372.65
15 – 16 February 2024	Munich, Germany	Travel	Travel and subsistence - Attending conference in Munich, Germany	£548.75
20 – 23 February 2024	Oman	Travel, Engagements, Communications	Transport, dinner with external stakeholders, internet access	£1,307.41
6 – 8 March 2024	Lyon, France	Travel	Transport and subsistence - Chief Executive visit to Lyon – Engagement with external stakeholders	£600.20
11 March 2024	London, UK	Travel	Transport after reception with external stakeholders	£25.95
20 – 24 March 2024	Poland and Ukraine	Travel & Accommodation, Insurance	Personal insurance cover for Chief Executive and Country Director, subsistence, transport and accommodation	£3,125.27
16 – 18 April 2024	Venice, Italy	Travel	Transport - Attending Venice Biennale – Engagement with external stakeholders	£125.39
21 – 26 April 2024	Hong Kong and Japan	Travel	Transport – Chief Executive visit to Hong Kong and Japan – Engagement with staff and external stakeholders	£5,721.79
12 – 13 May 2024	Belfast, Northern Ireland	Travel	Transport - Board of Trustees meeting in May 2024	£187.29
10 – 15 June 2024	Colombia	Travel	Transport – Chief Executive visit to Colombia - Engagement with staff and external stakeholders	£3,202.95