**APPLICATIONS OPEN** 

**ASSESSMENT** 

**English Language** 

**Assistants Lifecycle** 

**Spain** 

**ACKNOWLEDGE-MENT EMAIL** 

### 6 NOV - 30 JAN

Submit your online application by 30 JAN 2025

Reference submission by **13 FEB 2025** 

### JAN - MARCH

Your application is assessed

### **BY 31 MARCH**

You will be notified by our team that we have received your application

**APRIL** 

### **ALLOCATION**

# **APPROVAL**

### **SHORTLISTING**

### **JUNE**

NOV

24

**BY 31 MAY** 

Succesful applicants matched to regions with our partners

#### **APR - MAY**

**OVERSEAS** 

Assessed applications sent to overseas partners for approval

### **EARLY MAY**

Candidates informed if they have been shortlisted

### CONFIRMATION **OF REGION**

#### **BY 31 MAY**

Confirmation of regional allocation or a place on a waiting list

### **INTERNATIONAL** CHILD PROTECTION **CERTIFICATE**

### **DURING SUMMER**

Candidates required to apply for their ICPC

## **SCHOOL DETAILS NOMBRAMIENTO**

### **1 JUNE - 31 AUG**

Notification of school details from the regional authorities in Spain

**JULY** 

NOTIFICATION

### **PRE-DEPARTURE INFORMATION**

#### **EARLY AUGUST**

Assistants receive an information pack and invite to a pre-departure webinar

### VISA & **RESIDENCE PERMIT**

#### **JULY - SEPT**

If required, you will be instructed on how to apply for a visa and should start this process as soon as possible

### **ACCEPTING YOUR POST**

#### **JUNE - AUG**

Confirm with your regional authority and host school that you accept your post

# AUG

**TEACHING ENGLISH COURSE** 

### **JUL-AUG**

We will send you details of our Teaching English Course

### INDUCTION **COURSE**

### **ON ARRIVAL**

You will be invited to attend an induction course in Spain by our partner organisation or your regional authority

## **ASSISTANTSHIP**

### **1 OCT**

Begin your placement!