

Updated 25 October 2024

The definition of a student week, as devised by English UK, and used by the British Council for invoicing purposes is as follows:

***One (1) student undergoing at least ten (10) hours\* of tuition per week. For the avoidance of doubt, any week in which a student undergoes less than ten (10) hours shall be classed as part-time and counted as half (0.5) of a student week.***

*\*Equivalent to 600 minutes*

Use this definition to indicate to the Accreditation Unit whether you are:

**Band A (less than 250 student weeks per year)**

**Band B (between 200 – 500 student weeks per year)**

**Band C (over 500 – 2,000 student weeks per year)**

**Band D (over 2k –5k student weeks per year)**

**Band E (over 5k – 10k student weeks per year)**

**Band F (over 10k – 20k student weeks per year)**

**Band G (over 20k student weeks per year)**

If you are still unclear on your banding, the following example may help:

Course A: 10 students x 15 hours per week for 8 weeks.  $10 \times 8 = 80$  student weeks.

Course B: 20 students x 12 hours per week for 10 weeks.  $20 \times 10 = 200$  student weeks.

Course C: 5 students x 7 hours per week for 4 weeks = No student weeks.

Course D: 5 students x 10 hours per week for 2 weeks = 10 student weeks.

**TOTAL STUDENT WEEKS FOR THIS PERIOD = 290**

**Additional notes:**

- If a student is on two or more consecutive courses (perhaps with a gap between studies) the total student weeks are calculated (i.e. the student should be counted separately for each course). However, for any weeks in which courses are concurrent then the student should only be counted once).
- Off-site work placements can be excluded from the student week calculation as they are not covered by the Scheme.

Accreditation UK is the quality assurance scheme for English language providers in the UK, managed by the British Council in partnership with the professional association, English UK. For further information about the Scheme, please contact:

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