

Organisation name	Trinity TS UK, head office London
Inspection date	18 and 21 July 2022

Section standards	
Management The management of the provision operates to the benefit of the students, and in accordance with the provider's stated goals, values, and publicity.	Met
Premises and resources The premises provide students and staff with a comfortable and professional environment for work and relaxation. A range of learning resources is available, appropriate to the age and needs of the students. Guidance on the use of these resources is provided for staff and students where needed.	Met
Teaching and learning The academic staff team has a professional profile (qualifications, experience and continuing professional development) appropriate to the context. Teachers receive sufficient guidance to ensure that they support students effectively in their learning. Courses are structured and managed to provide the maximum possible benefit to students. The teaching observed meets the requirements of the Scheme.	Met
Welfare and student services The provision meets the needs of the students for security, pastoral care, information and leisure activities. Students benefit from well-managed student services, including, where offered, out-of-class activities and suitable accommodation.	Met
Safeguarding under 18s There is appropriate provision for the safeguarding of students under the age of 18 within the organisation and in any leisure activities or accommodation provided.	Met

Recommendation
We recommend continued accreditation. However, evidence must be submitted within three months to demonstrate that weaknesses in S1, S3 and D1 have been addressed. The required evidence was subsequently submitted.

Summary statement
<p>The British Council inspected and accredited Trinity TS UK in July 2022. The Accreditation Scheme assesses the standards of management, resources and premises, teaching, welfare, and safeguarding under 18s and accredits organisations which meet the overall standard in each area inspected (see www.britishcouncil.org/education/accreditation for details).</p> <p>This private language teaching organisation offers residential courses in general English for under 18s.</p> <p>Strengths were noted in the area of premises and facilities and leisure opportunities.</p> <p>The inspection report stated that the organisation met the standards of the Scheme.</p>

Introduction

Trinity TS UK Ltd is a wholly-owned subsidiary of Trinity Viaggi Studio SRL, an Italian language travel agency which organises summer English courses for juniors in centres in the UK, USA and Italy.

The inspection, part of which was conducted remotely, took the equivalent of one day and a half over two days. The inspection of head office was conducted remotely because the senior management team currently work from home. However, both inspectors visited the one summer centre operating during the period of the inspection.

Head office (HO) meetings were held with the managing director (MD), the global head of education (HoE), and the operations manager (OM). At the summer centre, meetings were held with the OM who was filling the role of the centre manager, the HoE who was working as the director of studies, the lettings manager from the host school, and the activities and welfare manager (AWM). Group meetings were held with students, teachers, group leaders (GL), and activity leaders. All teachers timetabled during the inspection were observed and some activities sampled. One inspector visited the on-site residential accommodation and a tour of the premises was conducted.

Address of head office

7/10 Chandos Street, Cavendish Square, London W1G 9DQ

Description of sites visited

St Swithun's school is an independent day and boarding school for girls aged 4–18 years, founded in 1884. It is located on the outskirts of the cathedral city of Winchester, set in grounds of 45 acres. The purpose-built main premises were opened in 1932 and facilities now include modern classrooms, an art room, a swimming pool, sports hall, and dining room, as well as extensive grounds featuring tennis courts and sports fields. Trinity TS UK, which was using St Swithun's as a centre for the first time this year, has sole use of two of the six accommodation blocks, Hillcroft and Earlsdown. The summer school's offices and classrooms are situated in part of the main teaching block at the centre of the campus, adjacent to the canteen and accommodation areas.

Course profile	Year round		Vacation only	
	Run	Seen	Run	Seen
General ELT for adults (18+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for adults (18+) and young people (16+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for juniors (under 18)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
English for academic purposes (excludes IELTS preparation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English for specific purposes (includes English for Executives)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teacher development (excludes award-bearing courses)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ESOL skills for life/for citizenship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Students follow a general English course for 15 hours per week, usually over a two-week period. The centre accepts students aged nine to 16 years, although there is some flexibility with this for group bookings. In previous years, a zig-zag timetable was offered with students having classes in the morning or afternoon on alternate weeks. At the time of the inspection all lessons were held in the mornings and all students were within the advertised age range. A small number of individual students (two in total) supplemented the group bookings, and a further number of places were offered to Ukrainian refugees (twelve).

Management profile

In 2021 the structure of the organisation was reviewed and the current senior management team have all been in place for less than one year. The MD of Trinity UK reports to the managing director and the sales director of the parent company, Trinity Viaggi Studio (TVS), located in Milan. He is assisted by the global head of education and the operations manager. The senior management team is responsible for courses in the UK, USA and Italy.

At each summer centre, there is a centre manager, a director of studies, an assistant director of studies (for larger centres), an activities and welfare manager, and a number of teachers and activity leaders.

Accommodation profile

Trinity uses two of St Swithun's senior boarding houses: one for boys with three resident members of staff including the centre manager and a group leader; the other for girls with six members of staff including the activities and welfare manager, and a group leader. Students and staff members have single rooms with wash basins and shared bathrooms; the group leaders and the centre manager have ensuite bedrooms. Each boarding house has a spacious common room and a kitchen, although students do not have access to the latter. In the evenings, there are house meetings led by a resident staff member when sign-ups for activities, notices and other issues are covered.

Summary of inspection findings

Management

The provision meets the section standard overall. The school operates to the benefit of the students, and in accordance with the school's stated goals and values. However, current staffing levels are not sustainable. Job descriptions are in place for all staff but lack sufficient information on safeguarding duties for relevant staff. Systems to maintain accurate records of student enrolments and their contact details are insufficient. Publicity is generally accurate.

Premises and resources

The provision meets the section standard and exceeds it in some respects. A tour of the premises, including accommodation, demonstrated that they were in a good state of repair and offered a very comfortable environment for students and staff for work and relaxation. The range of learning resources is appropriate to the age and needs of the students. *Premises and facilities* is an area of strength.

Teaching and learning

The provision meets the section standard. The academic staff have a professional profile appropriate to the context. Teachers receive sufficient guidance to ensure that they support students effectively in their learning. Courses are structured and managed to provide the maximum possible benefit to students. The teaching observed met the requirements of the Scheme.

Welfare and student services

The provision meets the section standard and exceeds it in some respects. The needs of the students for security and pastoral care are well met. The residential accommodation provided is well managed, comfortable and entirely suitable. Students benefit from access to a good range of social, cultural and sporting events and activities. *Leisure opportunities* is an area of strength.

Safeguarding under 18s

The provision meets the section standard. There is appropriate provision for the safeguarding of students under the age of 18 within the school and in the leisure activities and accommodation provided. There is a clear safeguarding policy, although insufficient information is provided on dealing with delayed suitability checks, and staff are well trained and supported to implement it. Information provided in some of the parental consent forms is incomplete.

Declaration of legal and regulatory compliance

Sampling of documentation revealed an issue in relation to *Declaration of legal and regulatory compliance* which the provider has been asked to follow up.

Evidence

Management

Strategic and quality management	Met
M1 There is a clear statement describing the goals and values of the organisation, which is made known to all staff.	Met
M2 The management has clear objectives for the future of the organisation and has realistic plans to achieve them.	Met
M3 There is a documented and clearly understood structure for the ELT operation. There are sufficient staff to manage and deliver the provision, and to ensure continuity at all times.	Not met
M4 There are effective channels of communication between all involved in the ELT operation, and between the ELT operation and any wider organisation of which it is a part.	Met

M5 The provider regularly obtains and records feedback from students on all the services offered. Feedback is circulated to relevant staff and appropriate action is taken and recorded.	Met
M6 The provider regularly seeks and records feedback from all staff on the services offered. Appropriate action is taken and recorded.	Met
M7 The provider reviews systems, processes and practices with a view to continuing improvement. Appropriate action is taken and recorded in an annual self-evaluation.	Met
Comments	
M3 The structure of the operation is clear; however, there are insufficient staff to ensure the effective delivery of the programme in all departments, and cover arrangements are not sustainable.	
Staff management and development	
M8 The provider implements appropriate human resources policies, which are made known to staff.	Met
M9 The provider specifies the duties of all staff working with ELT students, and regularly reviews these.	Not met
M10 There are effective procedures for the recruitment and selection of all staff.	Met
M11 There are effective induction procedures for all staff.	Met
M12 There are effective procedures for monitoring and appraising all staff, and for handling unsatisfactory performance or conduct. These procedures are made known to all staff.	Met
M13 There are effective procedures to ensure the continuing professional development of all staff to meet the needs of the individual, the students and the organisation.	Met
Comments	
M9 Job descriptions are in place for all staff but they do not include sufficient detail of safeguarding duties and responsibilities for relevant staff.	
Student administration	
M14 Staff are helpful and courteous to students and their representatives, and provide satisfactory levels of customer service.	Met
M15 Students or their representatives receive sufficient information and advice on their course choices before arrival and during their stay.	Met
M16 Staff carry out enrolment, cancellation and refund procedures efficiently, fairly, and with appropriate sensitivity.	Met
M17 There are effective systems in place to maintain accurate and up-to-date records of student enrolment, payment and course details. These records are accessible at all times to authorised staff.	Not met
M18 There are effective systems to maintain up-to-date and accessible records of local contact details for students, and their designated emergency contacts.	Not met
M19 There is a clear and effective policy on student attendance and punctuality that is known to all staff and students and is applied consistently.	Met
M20 All staff and students are made aware of conditions and procedures under which a student may be asked to leave the course.	Met
M21 All students and, where appropriate, group leaders and parents/legal guardians, receive information in writing about how to make a complaint.	Met
Comments	
M17 Systems to maintain up-to-date records of student enrolment are insufficient and are not accessible to all relevant members of staff.	
M18 Emergency contact records for group bookings do not include the name of the parent or guardian, nor do they indicate the level of English spoken by the contact person.	
Publicity	
M22 All publicity and information is accurate, and gives rise to realistic expectations about the premises, location, and the extent and availability of the services and resources.	Met

M23 All publicity and information about the provider and the services it offers is in clear, accurate and accessible English.	Met
M24 Publicity gives clear, accurate and easy-to-find information on the courses.	Not met
M25 Publicity includes clear, accurate and easy-to-find information on costs.	Met
M26 Publicity or other information made available before enrolment gives an accurate description of the level of care and support given to any students under 18.	Met
M27 Publicity gives an accurate description of any accommodation offered.	Met
M28 Descriptions of staff qualifications are accurate.	Met
M29 Claims to accreditation are in line with Scheme requirements.	Met

Comments

The main source of publicity for the school is the website.

M24 The sample timetable on the website does not match the actual programme at the centre, and it is difficult to find information on maximum class sizes. These issues were addressed during the inspection period and are no longer points to be addressed. There is no clear information on course objectives and levels.

Premises and resources

Premises and facilities	Area of strength
P1 Premises, including any external areas, are in a good state of repair, cleanliness and decoration, and provide a comfortable environment for students and staff.	Strength
P2 Classrooms and other learning areas provide a suitable study environment.	Met
P3 Students have adequate room and suitable facilities for relaxation and the consumption of food.	Strength
P4 Free drinking water is available. A choice of appropriate food at affordable prices is available to students on site, if not available locally.	Strength
P5 There is adequate signage to buildings, routes, rooms and exits, and there are facilities for the display of general information.	Met
P6 There is sufficient space for all staff, for meetings, relaxation and the storage of personal possessions, and for teachers to carry out their preparation and marking.	Met

Comments

P1 The premises provide a very comfortable environment for students and staff. Offices and communal areas are spacious and very clean. Outside areas are plentiful and well maintained.
P3 Student common rooms located in the accommodation blocks are spacious and include comfortable seating. The canteen area is bright and welcoming.
P4 Water fountains are located throughout the premises and the canteen provides a choice of hot and cold food on a full board basis. Students, group leaders and staff all reported positively on the quality and range of food available, and both inspectors were impressed with the lunch provided.

Learning resources	Met
P7 There are sufficient learning resources for the number of students enrolled, appropriate to their age and the level, length and type of courses offered.	Met
P8 There are appropriate resources for teachers, which are adequate in number, accessible, and well maintained and organised.	Met
P9 Any educational technology inside the classroom and elsewhere is well maintained with adequate technical support. Staff receive appropriate training in using the available technology to support learning.	Met
P10 Any facilities provided for additional or independent learning are appropriately equipped and organised.	N/a
P11 Students receive guidance on the use of any resources provided for independent learning.	N/a
P12 There is a policy for the continuing review and development of teaching and learning resources, and evidence of its implementation.	Met

Comments

All applicable criteria in this area are fully met.

Teaching and learning

Academic staff profile	Met
T1 All academic staff have a level of education normally represented by a Level 6 qualification on the Ofqual register of regulated qualifications.	Met
T2 The teaching team has ELT/TESOL qualifications relevant to the courses they are teaching.	Met
T3 The teaching team has a range of experience, knowledge and skills appropriate to the courses offered and the needs of the learners.	Met
T4 The academic manager/academic management team has an appropriate professional profile to provide academic leadership.	Strength
Comments	
T1 A rationale was accepted in the context of this inspection for a teacher who is currently studying towards a Level 6 qualification.	
T4 The director of studies has extensive experience in managing summer schools and appropriate qualifications to ensure the effective management of the teaching programme.	
Academic management	Met
T5 Teachers are matched appropriately to courses.	Met
T6 There are effective procedures for the appropriate timetabling of students, teachers, courses and classrooms.	Met
T7 There are formalised arrangements, satisfactory to students and staff, for covering for absent teachers.	Met
T8 Where enrolment is continuous, explicit attention is paid to all aspects of academic management affected.	Met
T9 There are effective arrangements, led by an academic manager, to ensure appropriate day-to-day guidance and support for all teachers.	Met
T10 There are effective arrangements for the observation and monitoring of teachers' performance by a TEFLQ academic manager.	Met
Comments	
All criteria in this area are fully met.	
Course design and implementation	Met
T11 Course design is based on stated principles. There is a coherent and appropriate course structure described in writing for teachers' guidance.	Strength
T12 Course design is regularly reviewed in light of the different and changing needs of students and feedback from teachers and students.	Met
T13 Written course outlines and intended learning outcomes, appropriate to the course length and type, are available to students.	Met
T14 Any activities additional to English classes, and which form part of the language curriculum, encourage the acquisition of language and the development of relevant language skills.	N/a
T15 Courses include study and learning strategies that support independent learning and enable students to benefit from their programmes and continue their learning after the course.	Not met
T16 Courses include strategies which help students to develop their language skills outside the classroom and benefit linguistically from their stay in the UK.	Met
Comments	
T11 The organisation produces its own materials for students across a range of levels. A clear rationale for the design of course materials is available in the teachers' handbook with appropriate guidance on how to approach the teaching of each part of the programme.	
T15 Insufficient guidance on study and learning strategies is offered to students in coursebooks and teachers do not systematically cover this when planning lessons.	
Learner management	Met
T17 There are effective procedures for the correct placement of students, appropriate to their level and age.	Met

T18 There are effective procedures for evaluating, monitoring and recording students' progress.	Met
T19 Students are provided with learning support and enabled to change courses or classes where necessary.	Met
T20 Where relevant, students are guided to select the examinations and examination training best suited to their needs and interests.	N/a
T21 Academic reports are made available to students on request and, in the case of under 18s, to their parents/guardians.	Strength
T22 Students wishing to progress to mainstream UK education have access to relevant information and advice.	N/a

Comments

T21 All students receive a report at the end of their course. Reports are well designed, comprehensive and professionally presented. Effective procedures are in place to ensure teachers' grades and comments are both appropriate and an efficient use of their time.

Classroom observation record

Number of teachers seen	4
Number of observations	4
Parts of programme(s) observed	All

Comments

All teachers timetabled during the inspection period were observed by one of the inspectors.

Teaching: classroom observation	Met
T23 Teachers demonstrate sound knowledge and awareness of the use of English and the linguistic systems underlying it, and provide appropriate models of both spoken and written English.	Met
T24 The content of the lessons shows that the course objectives, the learning needs and cultural backgrounds of the students have been taken into account.	Met
T25 Lessons lead to relevant learning outcomes, made known to students and achieved through a coherent sequence of activities.	Met
T26 Teaching techniques are appropriate to the focus of the lesson and to the needs of the group and individual learners.	Met
T27 Teachers promote learning by the effective management of the classroom environment and resources.	Not met
T28 Students receive appropriate and timely feedback on their performance during the lesson.	Not met
T29 Lessons include activities to evaluate whether learning is taking place.	Met
T30 Teachers demonstrate the ability to engage students and create a positive learning atmosphere.	Met

Comments

T23 Models were mostly appropriate but in isolated cases individual word stress was unnatural and little attention was paid to pronunciation in the majority of lessons.

T24 Lessons were generally well planned and the content was appropriate to the needs and interests of the students. While some students with specific educational needs were identified in lesson plans, it was not always clear how their needs would be addressed.

T25 Outcomes were mostly shared with students at the beginning of lessons but could have been expressed in more student friendly language. However, lessons followed a logical and coherent sequence of activities culminating in a review of the target language in the majority of cases.

T26 A range of appropriate techniques was observed, including elicitation and nomination. In weaker segments teacher talking time dominated at the expense of student interactions.

T27 Technology was used competently in classes where teachers took advantage of these facilities, and whiteboards were mostly well organised. In stronger segments, teachers used supplementary materials to add interest, but others hardly deviated from the coursebook and lessons lacked pace and variety.

T28 In better segments, error correction was consistent; however, in weaker segments very little attention was paid to ingrained errors that students frequently made throughout the lesson. There were many missed opportunities for the correction of pronunciation, in particular.

T29 Plans included stages to check that learning was taking place, although feedback was often rather cursory. In an isolated instance, the teacher moved on to the next activity without providing an opportunity for students to feedback on the previous task.

T30 A positive learning atmosphere was observed on the whole. Students were mostly motivated and engaged but in weaker segments, lessons lacked pace and energy. Teachers were encouraging, offered appropriate praise and had developed a good rapport with their students. Learning was clearly taking place in the majority of lessons.

Classroom observation summary

The teaching observed met the requirements of the Scheme and ranged from good to unsatisfactory against the criteria, with the majority being satisfactory. Teachers generally demonstrated an accurate knowledge of the use of English, and lessons were well planned and executed on the whole. A range of teaching techniques was employed and technology and resources were mostly used effectively. Although several opportunities for providing student feedback and error correction were missed, students were mostly engaged and purposeful learning was observed in the majority of lessons.

Welfare and student services

Care of students	Met
W1 Providers ensure the safety and security of students on their premises by measures appropriate to their age and background, and the location.	Strength
W2 There is a comprehensive plan to respond to any emergency. This plan is known to all staff, and relevant elements are known to students.	Met
W3 Students receive pastoral care appropriate to their age, background and circumstances. All staff and students know the name(s) of the person or people who deal with students' personal problems.	Met
W4 There are policies to promote tolerance and respect, and procedures for dealing with any abusive behaviour. All staff and students are aware of these.	Met
W5 Where relevant, students receive a 24-hour emergency contact number for the provider, in writing.	Met
W6 Students receive in advance information on the most appropriate forms of transport between the point of entry to the UK and the provider or accommodation, including approximate costs.	Met
W7 Students receive advice on relevant aspects of life in the UK.	Strength
W8 Students have access to adequate health care provision.	Met

W1 Comprehensive risk assessments for the premises, excursions and activities are in place. Fire drills are held at the start of, and later in the course. Staff, students and group leaders are briefed on risks at induction. Boarding house access is controlled by electronic key codes, and gates to the site are locked at night. Students, staff and visitors wear badges, and are instructed on arrival on relevant points of site safety and security.

W7 Students' inductions, the *Student Guide Book*, and daily house-meetings provide advice on relevant aspects of life in the UK. The guide-book's advice includes 'keeping safe', manners, rules, and what to do if students get lost.

Lessons include relevant preparation and background information for excursions.

Accommodation (W9–W22 as applicable)	Met
<i>All accommodation</i>	
W9 Students have a comfortable living environment throughout their stay.	Strength
W10 Arrangements for cleaning and laundry are satisfactory.	Met
W11 A responsible representative inspects all accommodation (for safety and suitability) before students are placed, and at least every two years after that.	Met
W12 Students receive written confirmation of accommodation booked, giving clear and accurate information.	Met
W13 There are effective procedures for identifying and resolving any problems students have with their accommodation.	Met
W14 Accommodation providers receive written confirmation of the rules, terms and conditions applied by the provider with respect to the provision of accommodation services.	Met

W15 Students receive meals as agreed; these offer a well-balanced diet, taking into account any reasonable dietary requirements students may have.	Strength
Comments	
W9 The boarding facilities are modern and well maintained. Accommodation provided is comfortable, well-supervised and entirely appropriate to the age of the students.	
W15 Students and staff receive three meals a day, on campus or on excursion. The cooking and quality of the food sampled by the inspectors was of a high standard, a view supported by student feedback.	
<i>Accommodation: homestay only</i>	
W16 Homestay hosts accommodate no more than four students at one time.	N/a
W17 Homestay hosts do not accommodate more than one student with the same language, unless the students, their agents, parents or legal guardians specifically request this in writing.	N/a
W18 No more than two students share the same bedroom, unless the students, their agents, parents or legal guardians specifically request this in writing.	N/a
W19 English is the language of communication within the homestay home.	N/a
W20 Hosts ensure that there is an adult available to receive students on first arrival.	N/a
Comments	
None.	
<i>Accommodation: other</i>	
W21 Students receive information about the implications of their living in private rented accommodation and advice in case of difficulties.	N/a
W22 The provider monitors any other accommodation recommended, and booking and payment arrangements are clear.	N/a
Comments	
None.	
Leisure opportunities	
W23 Students have appropriate information about and access to social, cultural and sporting events and activities which enhance their experience of studying in the UK.	Met
W24 The content of any leisure programme is appropriate to the age and interests of the students.	Strength
W25 Any leisure programmes are well organised and sufficiently resourced.	Strength
W26 There are effective systems to ensure the health and safety of students on all on-site and off-site activities.	Strength
W27 Staff supervising sporting and leisure activities on or off-site have appropriate experience and training.	Met
Comments	
W24 The programme of activities and excursions is varied and thoughtfully designed to appeal to the range of interests of the students' age-group. It is effectively publicised on the timetable, in class and at house meetings. It is flexible and can respond, for example, to late arrivals or unusually hot weather conditions.	
W25 The programme is well organised by the activities and welfare manager who leads a department of four, one of whom is a returner and two of whom are qualified first aiders. Activities are well supported by appropriate planning, materials and resources.	
W26 The premises, which include sports fields, tennis courts and an indoor swimming pool, have been risk assessed and are regularly checked by Trinity UK's and St Swithun's own staff. There are sensible rules for what older students may do during free time on excursions. Younger students must stay with a member of staff.	

Safeguarding under 18s

Safeguarding under 18s	Met
S1 There is a safeguarding policy which specifies procedures to ensure the safety and well-being of all students under the age of 18. A named member of staff is responsible for implementing this policy and responding to child protection allegations.	Not met

S2 The provider makes the policy known to all adults in contact with under 18s through their role with the organisation, and provides guidance or training relevant to its effective implementation.	Strength
S3 The provider has written parental/guardian consent reflecting the level of care and support given to students under 18, including medical consent.	Not met
S4 Recruitment procedures for all roles involving responsibility for or substantial access to under 18s are in line with safer recruitment good practice and the organisation's safeguarding policy.	Met
S5 There are suitable arrangements for the supervision and safety of students during scheduled lessons and activities.	Met
S6 There are suitable arrangements for the supervision and safety of students outside the scheduled programme.	Met
S7 There are suitable arrangements for the accommodation of students.	Met
S8 There are suitable arrangements to ensure contact between the provider and parents, legal guardians or their nominated representatives concerning the welfare of students.	Met

Comments

All the students enrolled at the time of the inspection and at other times are currently aged under 18.

S1 There is a safer recruitment policy in place but insufficient information is provided on dealing with delayed suitability checks.

S2 All staff complete online or on-site safeguarding training at the start of their employment and are required to read the provider's safeguarding policy. A short quiz is used to check they have read and understood it.

S3 There are different parental consent forms for individually booked students and those booking in groups. Individual students' forms are completed online and most necessary information is quickly accessible, but there is no question asking for permission to consent to necessary medical treatment in an emergency in parents' absence.

Declaration of legal and regulatory compliance

D1 The organisation certifies that it operates at all times in accordance with the declarations in the *Declaration of legal and regulatory compliance*.

The Accreditation Scheme requires accredited providers to comply with all applicable laws and regulations. Providers must take steps to ensure that they are aware of, and comply with, all existing and new legal requirements.

On initial application and annual renewal of accreditation, providers are required to confirm that they are complying with all applicable laws and regulations.

Inspectors will check a random sample of items during inspection, in relation to criterion D1; if they find evidence of a breach of statutory or other legal requirements, the provider will be required to submit evidence of compliance confirmed by the appropriate regulatory body.

Any breach of the law or regulations will be viewed seriously by the Scheme and may result in the withdrawal or withholding of accreditation.

Any sustained breach of the law or regulations which an accredited provider fails upon reasonable notice to remedy will result in accreditation being withdrawn.

Comments

D1 Sampling identified the following issue: terms and conditions require parents to opt out of the use of photographic images of their child by the organisation; the school should seek further advice from the relevant regulatory body or obtain independent legal advice.

Organisation profile: multicentre

Inspection history	Dates/details
First inspection	2013
Last full inspection	2017
Subsequent spot check (if applicable)	N/a
Subsequent supplementary check (if applicable)	N/a
Subsequent interim visit (if applicable)	N/a
Current accreditation status	Accredited
Other related non-accredited activities (in brief) by this multicentre organisation	None
Other related accredited schools/centres/affiliates	None

Other related non-accredited schools/centres/affiliates	None
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Private sector

Date of foundation	2012
Ownership	Name of company: Trinity TS UK Ltd Company number: 02920329132
Other accreditation/inspection	N/a

Premises profile

Address of Head Office (HO)	7/10 Chandos Street, London W1G 7DQ (registered office as team work from home or rented office space)
Name and location of centres offering ELT at the time of the inspection but not visited	None
Name and location of any additional centres not open or offering ELT at the time of the inspection and not visited	None

DATA ON CENTRES VISITED

1. Name of centre	St Swithun's School, Alresford Road, Winchester SO21 1HA
2. Name of centre	N/a
3. Name of centre	N/a
4. Name of centre	N/a
5. Name of centre	N/a

Student profile	Totals at inspection: centres visited				
	1	2	3	4	5
Centres	1				
ELT/ESOL students	At inspection				
18 years and over	0				
17 years and under	46				
Overall total	46				
U18 programmes: advertised minimum age(s)	9				
U18 programmes: advertised maximum age(s)	16				
Predominant nationalities	Italian, Ukrainian				

Staff profile at centres visited	At inspection				
	1	2	3	4	5
Centres	1				
Total number of teachers and academic managers on eligible ELT courses	4				

Total number of activity managers and staff	4				
Total number of management (non-academic) and administrative staff	1				
Total number of support staff	0				

Academic manager qualifications profile at centres visited

Profile in week of inspection: at centres visited	Total number of academic managers				
Centres	1	2	3	4	5
TEFLQ qualification and 3 years' relevant experience	1				
Academic managers without TEFLQ qualification or 3 years' relevant experience	0				
Total	1				
<i>Comments</i>					

The academic manager was scheduled to teach nine hours during the week of the inspection.

Teacher qualifications profile at centres visited

Profile in week of inspection at centres visited	Total number of teachers				
Centres	1	2	3	4	5
TEFLQ qualification	0				
TEFLI qualification	1				
Holding specialist qualifications only (specify)	0				
YL initiated	0				
Qualified teacher status only (QTS)	2				
Teachers without appropriate ELT/TESOL qualifications	0				
Total	3				

Comments

None.

Accommodation profile

Numbers of students in each type of accommodation at time of inspection: at centres visited

<i>Arranged by provider/agency</i>	Adults					Under 18s				
	1	2	3	4	5	1	2	3	4	5
Homestay	N/a					0				
Private home	N/a					0				
Home tuition	N/a					0				
Residential	N/a					46				
Hotel/guesthouse	N/a					0				
Independent self-catering e.g. flats, bedsits, student houses	N/a					0				
<i>Arranged by student/family/guardian</i>	Adults					Under 18s				
Staying with own family	N/a					0				
Staying in privately rented rooms/flats	N/a					0				

	Adults					Under 18s				
Overall totals	N/a					46				

Centres	1	2	3	4	5
Overall total adults + under 18s	46				